

**BURRILLVILLE SCHOOL COMMITTEE
REGULAR MEETING
May 12, 2009**

1. Welcome/Roll Call/Pledge of Allegiance

Reported By: Janice Peterson

Location: Media Center, BHS

Time Began: 7:04 PM

Adjourned: 10:04 PM

Attending: Chair Debra Stockwell, Vice-Chair Mary Karmozyn, Clerk Dorothy Cardon, Joan Cote, Scott Moore, Paul Couture, Raymond Trinque

Absent: Paul Couture (Excused)

2. Consent Agenda

R. Trinque (M), M. Karmozyn (S) approve the minutes as presented. J. Cote requested (4/7/09 minutes, page 4/7, 3rd bullet) be eliminated as it was an “aside”; (page 5/7, Correspondence) questioned the status of correspondence referred to the Superintendent. Superintendent Welford reported a meeting between the parent and principal had been held, attendance policy was clarified, and it is now up to the parent whether they choose to pursue it. Point of clarification, J. Cote asked the status of the Study Committee and Principal Search Committee; the Superintendent noted that we are awaiting information from NESDEC to move forward with the Study Group, the principal position closes 5/15/09, and R. Kimatian is chairing the Facilities position which closed 5/8. (Page 7/7) J. Cote stated she felt the “For the Record” should be stricken because discussion was not specific to issue of why the Executive Session hadn’t taken place; M. Karmozyn refused to withdraw her “For the Record”. Committee Chair Stockwell said it is her intent is that every member has the right to have what they want in the minutes and suggested referring the matter to legal counsel. R. Trinque withdrew is motion to approve and made a motion to table the minutes of the April 7, 2009 Regular Meeting until the next meeting and after review of counsel. Point of clarification, Superintendent Welford noted Mr. Scungio was expected to arrive later. J. Cote requested clarification (5/1/09 Special Meeting, page 2) of discussion that receiving amended minutes prior to the meeting was going against policy, but the minutes do not reflect that. The Superintendent clarified that minutes could be amended on the floor and approved, but not amended prior to that.

R Trinque (M), D. Stockwell (S) to approve the minutes of the April 7, 2009 Executive Session. VOTE: Approved 6-0.

R. Trinque (M), D. Stockwell (S) to table the minutes of the 4/7/09 Regular Session (for legal advice) and the 5/1/09 Special Meeting (to clarify the Superintendent’s comments on page 2.) VOTE: Approved 6-0.

R. Trinque (M), D. Cardon (S) to approve the warrant for the payment of expenditures and payrolls for April 2009 in the amount of \$2,598,891.52. VOTE: Approved 6-0.

R. Trinque (M), J. Cote (S), to open Trash/Recycling Bid for discussion. VOTE: Approved 6-0.

R. Trinque asked if having only one bid was acceptable; Superintendent Welford reported it was if the RFP was advertised and the bid meets the requirements and added the respondent is our current vendor. D. Cardon (M), R. Trinque (S) to award the bid for Trash Removal/Recycling (3 years) to Rambone Disposal Service, Johnston, RI, as presented. VOTE: Approved 6-0.

3. Public Comment

None

4. Personnel

Appointments

R. Trinke (M), M. Karmozyn (S) to appoint the following coaches for 2009-10: Brian LaFauci, Boys' Soccer Head, BHS, \$2,170; Wilfred Carter, Cross Country Asst., BHS, \$1,350, plus \$500 longevity; Martin Crowley, Cross Country Head, BHS, \$2,170 , plus \$400 longevity; Susan Burgess, Field Hockey Head, BHS, \$2,170; Sarah Knowlton, Field Hockey Asst., BHS, \$1,735; Walter Larson, Football Asst., BHS, \$2,120; Meghan Scotland, Girls' Soccer Asst., BHS, \$1,735 , plus \$100 longevity; Chris Belluzzi, JV Football, \$1,855; Heather Selman, Volleyball Head, BHS, \$2,170; Andrea Lamoureux, Volleyball Asst., BHS, \$1,735, plus \$100 longevity; Barbara Fontenault, Cheerleading Asst. – Fall, \$700 , plus \$100 longevity; Wilfred Carter, Cross Country, BMS; \$1,015 , plus \$500 longevity. VOTE: Approved 6-0.

R. Trinke (M), J. Cote (S), to appoint the following to Extra-Curricular Positions at BHS for 2009-10: Megan Taylor and Sandra Schuetz, Sophomore Class Advisors, \$780 (shared); Helen Connell, Senior Class Advisor, \$1,300; Ryan McNulty, Student Council Lead, \$2,000; Ryan McNulty and Nicholas Horne, Math League Advisors, \$780 (shared); Jennifer Smith and Lisa Sciacca, Yearbook Advisors, \$1,305 (shared). VOTE: Approved 6-0.

R. Trinke (M), M. Karmozyn (S), to appoint William Chasse, Temporary Lead Custodian, BHS, effective 4/28/09. VOTE: Approved 6-0.

R. Trinke, M. Karmozyn (S) to appoint the following to Extra-Curricular Positions at BHS for 2009-10: Nicholas Horne, SAT Advisor (Math), \$780; Mathew Daignault, Chess Club Advisor, \$520. VOTE: Approved 6-0.

R. Trinke (M), M. Karmozyn (S) to accept the retirement of Carol Provencal, Teacher Assistant, SFE, effective 6/30/09, with regret. VOTE: Approved 6-0.

5. Old Business

A. FY09 Budget Update

R. Trinke (M), D. Stockwell (S), to open the item for discussion. VOTE: Approved 6-0. R. Kimatian outlined the recommended transfers. D. Cardon questioned the effect of the reduction of payments into the Teachers Retirement System that is contained in the Supplemental Budget; the Superintendent clarified that this would impact the FY10 budget, not FY09. Responding to S. Moore, Superintendent Welford reported the Curriculum Coordinator has been out since January, her work had concentrated on NWEA implementation and the elementary reading professional development, principals have been able to carry out the work she started, and \$35,000 is earmarked for a part-time coordinator in next year's budget; an administrative summer retreat is suggested to set district and school goals for the upcoming year. No action required.

B. FY 09 Transfers

R. Trinke (M), J. Cote (S), to approve the transfer of \$30,000 from Purchase Service Line Item, \$84,999 from Charter School Tuition Line and \$60,000 from the Heating Oil Line to the Supply Line Item (total \$174,000). VOTE: Approved 6-0.

C. 2009-2010 School Calendar (Revised)

R. Trinke (M), M. Karmozyn (S) to approve the revised 2009-10 School Calendar. The Superintendent noted the only change was to move the Spring Break from the second to third week of April. VOTE: Approved 6-0.

6. Superintendent's Report

D. Cardon (M), M. Karmozyn (S) to open the Superintendent's Report for discussion. VOTE: Approved 6-0. Superintendent Welford highlighted the following:

- Enrollments are steady.
- Credits the Town Manager for trying to be fair regarding his recommendation to the Budget Board. Explained the money schools didn't put into retirement account (\$576,252) is being paid out of state aid, not town taxes. Although the Town's recommendation reflects a 2.35% increase, it is essentially level-funded.
- Budget Subcommittee discussed purchasing textbooks. Other than Everyday Math, there has not been a significant investment in ten years. L. Sullivan reported teachers had reviewed two phonics programs and recommend Foundations (grades K-3). R. Boulé noted they are looking to update copyright dates of series currently being used. L. Short reported extensive teacher input in determining their needs. S. Moore requested future requests include a rationale. D. Cardon emphasized this is a "one time expenditure." Responding to R. Trinque, the annual cost for the phonics program consumables is about \$4,000 total. D. Cardon (M), S. Moore (S) to approve the purchase of textbooks as outlined. VOTE: Approved 6-0. Superintendent Welford thanked the Committee on behalf of the administrators.
- D. Cardon (M), R. Trinque (S) to approve the pre-purchase of Everyday Math consumables as recommended. VOTE: Approved 6-0.

Referring to enrollments, R. Trinque asked if there a way in which to make the numbers at Steere Farm and Callahan more in line. Mr. Welford pointed out that the preschool inflates the numbers at Steere Farm. Discussion of possible relocations for the preschool followed; the Superintendent noted a contingency plan is not necessary for the upcoming year as each school has the capacity to accommodate a significant number new students.

- Meeting with police department. Outlined measures discussed to address threats at the Middle and High School including monitoring and restricting available restrooms, investigating the cost and practicality of installing surveillance cameras. J. Cote asked what the cost of cameras would be compared with the cost currently incurred (Bomb Squad, emergency personnel, dogs, etc.) S. Moore noted there seem to be changes each time administration changes; he urges continuity. Major problems are the use of cell phones during an emergency and parents showing up to pick up their child during an incident; would like School Committee authorization to notify parents of the steps to be taken. M. Karmozyn asked if funds are available through the TRUST. Responding to D. Stockwell, it was noted no one would be monitoring the cameras; they would record the information. M. Clifford questioned why the evacuation route was not used during a past incident; requested protocol. Protocols need to be updated. R. Trinque asked if the receiving site is searched prior to sending students in. D. Stockwell requested the parent letter be posted on the website.
- The Junior-Senior prom will be held at Lakeview Pavilion on May 15.
- As a cost saving effort staff and School Committee are not going to be in caps and gowns for graduation this year.
- National Honor Society Induction Ceremony was held May 6, 2009.
- Brandon Greene, MS student, is commended for being accepted to attend leadership conference in Washington, DC, this summer. A request for support will come forward in June.

R. Trinque (M), J. Cote (S) to accept the Superintendent's Report. VOTE: Approved 6-0.

D. Cardon (M), R. Trinque (S) to move to Item 10A. VOTE: Approved 6-0

10. A. Robotics Team

Derek Poitras, introduced Rob Hayes, Jeff Bowser, members of the Robotics Team Renegade 154, (noting that several members of the team were involved with the Senior Play), explained the history of their team, provided an overview of the national competition in which they recently participated, and gave a demonstration of the robot's operation. The Committee thanked the team for their presentation and commended their efforts.

7. Administrators' Reports

R. Trinque (M), D. Cardon (S) to open the Administrators' Reports for discussion. VOTE: Approved 6-0. S. Moore commended C. Lacey for a good job at the rink. J. Cote thanked administrators for their reports and is looking forward to May and June. D. Cardon commented it was nice to see the administrators this evening and thanked them for their reports. M. Karmozyn gave kudos to the BHS Student Council for the banner. R. Trinque voiced his appreciation for the reports. Committee Chair Stockwell congratulated the Math League for placing 6th in the state and moving on to regional competition. J. Cote called attention to the ATL Playground Dedication to Nicole McConnell and Doris Allard to be held Saturday, 5/16, at 11:00. No action taken.

8. Reports of Standing School Committee Sub-Committees

- Policy Sub-Committee: R. Trinque indicated their report would be discussed later on the agenda.
- Budget Sub-Committee: D. Cardon called attention to the report included in the packet and thanked the Superintendent for answering all questions and providing the requested material. M. Karmozyn requested Sick Bank Committee be carried to the next agenda.

9. Correspondence/Communications

- Superintendent Welford requested the Committee contact him about details of the ceremony to honor Eagle Scouts scheduled for 5/17; he will invite the scouts to the June meeting.
- Committee Chair Stockwell called attention to the School Board Conference scheduled for May 30th.

10. New Business

B. Aramark Contract – Presentation by Aramark Representatives

M. Karmozyn (M), R. Trinque (S) to open the item for discussion. VOTE: Approved 6-0. Superintendent Welford called attention to the refreshments provided by Aramark and introduced Dennis Gomez, Regional Manager, and Trisha Wright, Food Service Director. Ms. Wright gave a PowerPoint overview comparing district participation from last year to this (ATL is down slightly, SFE and WLC are about the same, BMS is significantly higher), promotions that have been held, explained the process to address unpaid/overdue accounts, called attention to the RI Nutritional Requirements that will be distributed to the Committee. The Director explained the measures taken to address recommendations contained in the study done last year, goals for the upcoming year, and implementing some Aramark concept programs (e.g., Cool Café). Responding to Committee questions, T. Wright outlined some of the challenges at Levy School, indicated there is a potential of being able to credit accounts on line. Superintendent Welford reported that the district is unable to move forward with a contract at this time because Aramark is in discussion with RIDE. N. Hodys commended the idea of introducing new foods through sampling before serving; understands non-payment needs to be addressed, but 5-6 year-olds don't understand why they are getting a cheese sandwich when it isn't what they ordered. The Committee thanked the Mr. Gomez and Ms. Wright for the presentation.

C. Proposed Policy Regarding Electronic Transmittal of School Committee Information (review for input)

R. Trinque (M), J. Cote (S) to open the item for discussion. VOTE: Approved 6-0. Superintendent Welford noted that this proposed policy is for review only. J. Cote commented the document seems lengthy and contains some information that would better be included in a signoff form. M. Karmozyn (M), R. Trinque (S) to send the proposed policy back to the Policy Sub-Committee. VOTE: Approved 6-0.

D. Draft Policy - Lindsay Ann Burke Law – First Reading

M. Karmozyn (M), J. Cote (S) to open discussion on the item. VOTE: Approved 6-0. R. Trinique noted that the policy covers the law despite its length; legal counsel added that the template comes from RIDE. M. Karmozyn (M), R. Trinique (S) to approve of and dispense with the first reading of the Policy Related to Pupil Services (*Bullying, Teen Dating Violence, and Sexual Violence*). VOTE: Approved 6-0.

E. School Committee By-Laws revision (review for input)

R. Trinique (M), M. Karmozyn (S) to open the item for discussion. VOTE: Approved 6-0. R. Trinique called attention to the proposed revisions and requested the Committee review and forward questions/suggestions to Jan at the Superintendent's Office. Committee Chair Stockwell (M), R. Trinique (S) to send the School Committee By-Laws to the Policy Sub-Committee. VOTE: Approved 6-0

11. Committee Comments Regarding Agenda Items

J. Cote requested returning to her question on the minutes (April 7, 2009, page 7 of 7), as legal counsel was present, and explained her question: at the April 7, 2009 meeting, Ms. Cote had asked why her request for an Executive Session had not been honored and was told it could not be discussed because it was not an agenda item, yet M. Karmozyn made a "For the Record" comment that was specifically directed at the same subject for which J. Cote had requested the Executive Session – she was not allowed to discuss it, but someone else was allowed to make specific comments about it. J. Cote believes M. Karmozyn's comments should be stricken from the minutes. Mr. Scungio stated that any member can include information relevant to the meeting. If the majority of the Committee votes not adopt a set of minutes or chooses to exclude information, a member would have the right to have a rebuttal attached to the minutes. J. Cote said this was not an agenda item; Attorney Scungio stated that if she made the comment it could still be included but it could be considered an Open Meetings violation. D. Cardon (M), M. Karmozyn (S) that the "For the Record" remain in the minutes. VOTE: 3-3 (Committee Chair Stockwell, M. Karmozyn and D. Cardon in favor; R. Trinique, J. Cote and S. Moore opposing.)

D. Cardon (M), M. Karmozyn (S) to approve the minutes as amended (earlier in the evening). VOTE: Approved 4-2 (J. Cote and R. Trinique opposing.)

12. Move To Executive Session

At 9:31 PM, Committee Chair Stockwell (M), R. Trinique (S) to move to Executive Session under R.I.G.L. 42-46-5(a)(1) Personnel, and (2) Collective Bargaining. Committee Chair Stockwell polled the Committee. VOTE: Approved 6-0.

13. Reconvene in Open Session

At 10:02 PM, the Committee reconvened in Open Session. Committee Chair Stockwell announced one vote had been taken in Executive Session: to deny Grievance 435-NS carried 6-0.

14. Adjournment

J. Cote (M), Committee Chair Stockwell (S) to adjourn the Regular Meeting. VOTE: Approved 6-0. The meeting adjourned at 10:04 PM.

Clerk of the Committee